



Orientation Agenda

1. Welcome Message
2. Programs at Pollard English
3. Introduction to your trainers
4. Pollard Moodle-Learning Platform
5. Using your OSHC insurance.
6. Surviving living, working and studying in Australia.
7. Visa obligations
8. Questions and Answers

Welcome Message from Director

Education Matters

- Pollard English Staff will work to support you.
- Everyone has an obligation to get you through your chosen course.

Student Matters

- Pollard English manages to support students within the ELICOS Standards.
 - International students have visa and study obligations.
 - The course, the rules, the system are all designed to support you.
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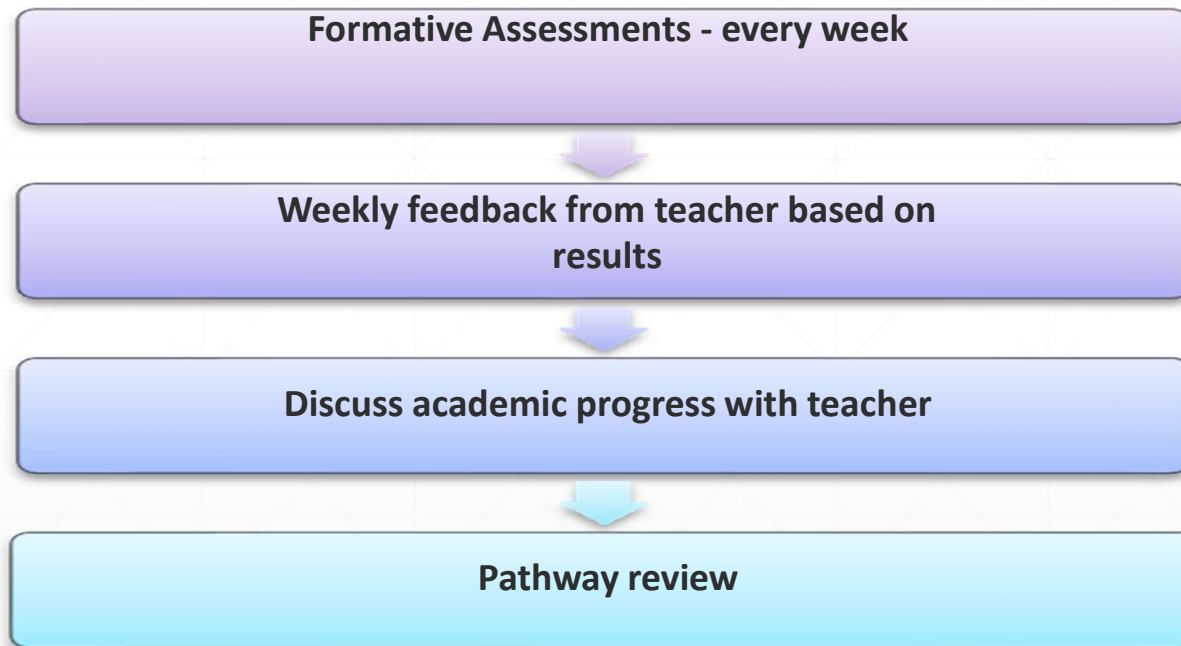
Current Active Programs

Programs at Pollard English

You can always request a consultation or tutorial session with your ELICOS trainer(s). Appointment upon Request ONLY.

Program 1	General English Beginner to Advanced	CRICOS Course Code:	094734F
Program 2	English for Academic Purposes	CRICOS Course Code:	094735E

Academic Progress



Fees and Charges

Pollard English is entitled to charge tuition fees to provide services to students.

Students must pay the tuition fees according to your payment schedule. This was agreed by you at the time of enrolment in your signed Letter of Offer.

Please refer to the Student Handbook for more information.

Program 1	General English Beginner to Advanced
Enrolment Fee	\$300
Materials Fee	\$20 per week
Course Fees	\$360 per week
Program 2	English for Academic Purposes
Enrolment Fee	\$300
Materials Fee	\$25 per week
Course Fees	\$400 per week

Important Policies at Pollard English

- Student Support Services
- Complaint and Appeal Policy
- Academic Progress Policy
- Student Code of Conduct
- Deferral, Suspension, Cancellation Policy & Procedure

Refer to **Pollard English Student Handbook** for details: www.pollardenglish.edu.au

Pollard Moodle- Learning Management System (LMS)

- The Pollard Moodle LMS is a portal to download resources, learn, practice and submit assessments.
- Learner Guide
- Assessment Booklet
- Online Assessment Booklet
- Additional learning resources
- Each student will receive a logon and password.

<https://moodle.pollardenglish.edu.au/>

Important Contacts

- info@pollardenglish.edu.au
- Email of your trainers
- Emergency Contact: 0403 228 730

Remember that we need to ensure that you are contactable at all times.

If you receive a call or email from us, please respond immediately.

Using Your OSHC

OSHC pays for part or all of the costs related to:

- **Doctor Visits (GP):** If you need to see a general practitioner.
 - **Hospital Treatments:** Coverage for hospital stays and procedures.
 - **Ambulance Services:** In case of emergencies.
 - **Pharmacy Medicines:** Some medications are covered
- OSHC - basic OSHC does not cover dental, optical or physiotherapy treatments.
- You may need to pay a medical bill after receiving treatment, then you can claim it back through your OSHC provider using their online portal.
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Visa Obligations

- Study 20 hours per week
 - Attend Classes
 - Meet all course requirements
 - Remain enrolled in a registered education program
 - Paid work up to 24 hours per week (48 hrs/fortnight)
 - Maintain adequate health insurance
 - Don't overstay your visa period in Australia
 - Notify your training provider if you change your address
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Questions & Answers



End of Orientation Program

Remember:

Stay Safe

Stay Healthy

Stay Connected

Live a fruitful life every single Day.
